**Instructor of Record:**

Kurt Eiselt, Ph.D. (He/Him)

**Facilitators:**

Andrea Abrahamson, M.Ed. (She/Her)

Kari Gage, MPA (She/Her)

**Office Hours:**

By appointment only.

Email: [csugadvising@ucdavis.edu](mailto:csugadvising@ucdavis.edu) with the subject: “ECS 98”

**Course Description:**

The purpose of this course is to ease the transition of new students to UCD and introduce career planning. The students will develop skills and techniques for success in college. Topics include campus resources and governance, studying, and test-taking skills, time and stress management, academic planning, and career orientation.

**Course Objectives:**

At the end of the course, students will be able to:

1. Identify and navigate campus resources/services.
2. Develop an understanding of personal learning style.
3. Identify/learn study techniques and activities for academic success in higher education.
4. Comprehend academic code of conduct and expectations for student integrity.
5. Utilize cloud storage tools and version control.
6. Create and maintain a resume to increase marketability.
7. Make industry and research-based career-related decisions.
8. Understand options for career pathways in higher education and industry.

**Assignments:**

1. Self-Assessment 20%
2. GitHub 5%
3. Cloud Storage 5%
4. Research Prospective Employers 20%
5. Submit Academic Plan 10%
6. Develop a Resume 20%
7. Riding the bus 10%
8. Attend a club meeting 10%

Late Work Policy: ***10%*** will be deducted from the total points possible for up to three days, and then you will receive a ***0.*** ***There will be no opportunities for extra points in the course.***

**Grading:**

This course is graded Pass/No Pass only. The total points possible for this course is 100 points. In order to receive a Pass for this course, a student must earn 70% or more of the possible points.

**Pronouns & Names:**

Our goal as course facilitators is to create a safe space to allow for you to learn and grow as a student. If you identify with a particular pronoun or name not represented on the class roster, please feel free to contact us, so we can be sure to recognize this.

**Classroom Community & Expectations:**

You are expected to actively participate in ***ALL*** aspects of the class. This includes but is not limited to reading materials, completing, and turning in assignments on **time**, and engaging in classroom discussion through small and large group activities.

**Classroom Technology:**

Cellphones cannot be used in class for making/taking calls—texting, web and social media browsing should be kept to a minimum. If a student is consistently distracting the facilitator or other students with their electronics usage they will be approached about the issue. We will use technology frequently throughout the quarter for course related activities, so we encourage bringing computers and phones to class.

**Course Management System:**

A site for this course has been created on Canvas. The most current version of the course schedule will be maintained on this site, so it is important that you check the site regularly.

**Communication:**

E-mail and Canvas will be the official means of communication for this course - UCD e-mail account and Canvas must be checked regularly. E-mail communications to the facilitator must include the department and course number in the subject line (ECS 98).

**Attendance Statement:**

Attendance in this course and being on time is expected. Lectures will be presented live in person; no recordings will be made available. Lecture materials will be made available at the end of the quarter.

**Student Accommodations:**

Any students with disabilities or other special needs, who need special accommodations in this course are invited to share these concerns or requests with the facilitators and contact the Student Disability Center (SDC) (<https://sdc.ucdavis.edu/>) as soon as possible.

**UC Davis Code of Academic Conduct**

The UC Davis Code of Academic Conduct: Honesty, Fairness & Integrity will be upheld in this course. Students suspected of academic misconduct will be reported to Student Judicial Affairs (OSSJA) and usually results in both disciplinary and academic sanctions. The full policy can be found at this website: <https://supportjudicialaffairs.sf.ucdavis.edu/code-academic-conduct>

**TENTATIVE SCHEDULE:**

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| --- | --- | --- |
| **Date** | **Presentation** | **NOTE:** |
| 10/01 | Course Introduction / Self-Assessment |  |
| 10/08 | Study skills / Ethics / Career Fair Prep | Self-Assessment, GitHub, Cloud Storage Due |
| 10/15 | Career Exploration |  |
| 10/22 | Advising resources |  |
| 10/29 | Advising Cont., campus resources, clubs | Research Project Due |
| 11/05 | Resume – ICC Speaker | Academic Plan Submission Due |
| 11/12 | Resume |  |
| 11/19 | LinkedIn / Job Search |  |
| 11/26 | Faculty Panel |  |
| 12/03 | Career Panel |  |
| 12/10 | \*\*\*Finals Week – No Class Meeting | Resume; Riding the Bus; Club Meeting Due |

\*Assignments due at the beginning of class on the day listed on the syllabus\*

\*\*The facilitators reserve the right to make changes to the syllabus as needed\*\*

\*\*\*There is no final exam for this course\*\*\*